



## Green Electronics Council

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# PLAN FOR VERIFICATION ROUND PC-2016-01

PCs and Displays

March 2016

## I. PURPOSE AND CONTENTS OF THIS DOCUMENT

This document outlines the plan for a Verification Round of Investigations to be performed in accordance with the P15 Verification Procedure, this Verification Plan, and other governing documents.

## II. SELECTION OF CRITERIA AND PRODUCTS FOR VERIFICATION

Verification Round PC-2016-01 will investigate randomly chosen criteria from IEEE 1680.1 and randomly chosen products. Eighty-four (84) Level 1 investigations are planned for this Round. In Level 1 investigations, an Auditor assesses Conformance to a criterion by examining information submitted by a Participating Manufacturer. The Manufacturer is required to provide detailed and accurate information in a 30-day period.

The products and criteria will be selected as follows:

- All products that are currently active in the Registry are eligible for inclusion, and will be chosen first through a random selection process.
- All criteria are eligible for inclusion, and will be chosen randomly for each selected product.
- All geographies and Manufacturers are eligible for inclusion.
- Exception is as follows: If a criterion is randomly selected for a product and that product has been investigated against that criterion in the last six months, a new criterion will be randomly selected for the product.
- No Manufacturer will be subject to more than four investigations during this Round.

## III. VERIFICATION PROCESS

The Verification Round will proceed in accordance with current procedures, as outlined below.

1. The Conformity Decision Panel will approve this Verification Round Plan.
2. The Green Electronics Council will take a “snapshot” of the Registry. Products will be selected as per this document.
3. The Verification Round Plan will be published on [epeat.net](http://epeat.net).

4. The Green Electronics Council will instruct Conformity Assurance Bodies (if applicable – see Section V) to proceed with the investigations.
5. Conformity Assurance Bodies will assign investigations to (an) Auditor(s), and will notify the subject Manufacturers that their products are being investigated.
6. The Auditors will perform the investigations as assigned within 30 calendar days, and prepare an Investigation Report for each investigation, recommending conformance or nonconformance.
7. Conformity Assurance Bodies will review all Investigation Reports to ensure they are clear and complete and the evidence supports the recommendation, and will forward the Report and supporting evidence to the Green Electronics Council.
8. The Conformity Decision Panel will review the reports and make a decision regarding conformity. The identity of the products and Manufacturers will not be disclosed to the Conformity Decision Panel. The Conformity Decision Panel will be blind to the specific products and Manufacturers for which they are making conformity decisions.
9. Conformity Assurance Bodies will inform the subject Manufacturers of the Conformity Decision Panel's conformity decision. For decisions of Non-Conformance, Manufacturers will be required to take corrective action within 14 calendar days to restore the accuracy of the declaration in the EPEAT Registry.
10. The Green Electronics Council will publish a "Verification Round Outcomes Report" identifying the nonconforming products and Manufacturers, as well as the action taken to restore accuracy of the declarations in the Registry.

#### **IV. CONFORMITY DECISION PANEL**

The following individuals are the members of the Conformity Decision Panel:

- Libby Chaplin, CEO, Arcadian Solutions
- Patty Dillon, Dillon Environmental Associates
- Jack Geibig, President, Ecoform
- Robert Pfahl, Ph.D., Pfahl Consulting LLC
- Annette Roesler, Ph.D., Independent Professional Chemist

#### **V. CONFORMITY DECISION BODIES AND AUDITORS**

All investigations will be conducted through Conformity Assurance Bodies approved by the Green Electronics Council. The following Conformity Assurance Bodies may be involved in Investigations for this Verification Round:

- Dekra
- Green Electronics Council Conformity Assurance Body
- UL Environment

## VI. VERIFICATION ROUND PLAN APPROVAL

The Conformity Decision Panel approved this Verification Round Plan by discussion and/or email on January 29, 2016.

## VII. SUMMARY OF PC-2016-01 PLANNED INVESTIGATIONS

Criterion	Verification Selection and Process	# Planned Investigations
TBD	<ul style="list-style-type: none"><li>• All products and criteria in all countries will be randomly selected.</li><li>• All active Manufacturers are eligible for selection.</li><li>• Maximum of four investigations per Manufacturer.</li><li>• Exclusion: If a criterion is randomly selected for a product and that product has been investigated against that criterion in the last six months, a new criterion will be randomly selected for the product</li></ul>	<b>84</b>
<b>Total</b>		<b>84</b>